

IRBY UPON HUMBER PARISH COUNCIL

Vicky Haines
Proper Officer / RFO
Telephone: 07834 418338

Email: clerk@irbyparishcouncil.gov.uk
Website: www.irbyparishcouncil.gov.uk

Dear Councillors,

5th January 2026

You are summonsed to attend the **Ordinary Meeting of Irby Upon Humber Parish Council** to be held on **Thursday 15th January 2026, Commencing 19.30** at **St Andrews Church Hall, School Lane, Irby**

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours Faithfully

Vicky Haines

AGENDA

- 2601/1 **Apologies**
To note any apologies of absence
- 2601/2 **Declarations of interests / dispensations**
- a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
 - b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
- 2601/3 **Minute approval**
To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place 18th November 2025
- 2601/4 **Finances**
To approve the following:
- a. Retrospectively approve the schedule of payments that were paid in December 2025
 - b. Schedule of payments that are to be paid in January 2026
 - c. Finance reconciliations for November 2025 and December 2025 and for the council to agree the month end tallies with the bank statements
 - d. Q3 budget monitoring figures
- 2601/5 **Councillor Co-option**
To consider the co-option of any received application forms

- 2601/6 **Meetings of the council**
To consider reducing the full council meetings from 2 monthly to 3 monthly. Meetings to take place January, April, July, October. The annual meeting of the council and parish to take place May in accordance with the Local Government Act
- 2601/7 **Clerk / RFO contractual hours**
To consider reducing the Clerk / RFO hours from 10 hours to 8 hours per month
- 2601/8 **Financial Regulations**
To approve the financial regulations policy
- 2601/9 **Clerk / RFO delegated responsibilities**
To consider giving the Clerk / RFO delegated responsibility to approve the following:
a. To comment on all planning applications where an extension cannot be granted to the next meeting of the parish council
b. The approval of any expenditure up to £500 excluding VAT
- 2601/10 **Precept**
To approve the precept for 2026/2027
- 2601/11 **General correspondence**
To receive any correspondence
- 2601/12 **Agenda for next and future meetings**
To take note of any items for the next or future agenda.
- 2601/13 **Date of next meeting**
To confirm the date, time and location of the next meeting(s) as (subject to any change in circumstances):

To be confirmed